# YOUR ONLINE ACCOUNT

## A GUIDE FOR MEMBERS

## ISABELIA SEWART GARDNER MUSEUM



### **SETTING UP YOUR ACCOUNT**

- 1. If you have provided an email address to the Gardner Museum, we have an account already set up for you. All you need to do is set up your password. If you have not provided your email, but would like to access your member benefits online, please email us at <a href="mailto:membership@isgm.org">membership@isgm.org</a>.
- 2. Click here, then enter your email address and select **EMAIL MY INFORMATION**.
- 3. An email will be sent to the address you entered, guiding you to set up your password.
- 4. Congrats! You're all set to log in.

#### **USING YOUR ACCOUNT**

Once you've set up your password, you can use your online account to:

- Reserve and purchase tickets at the member price
- Renew your membership
- Purchase a gift of membership
- Update your mailing address
- View your current tickets
- Update your email preferences and interests

In your account, manage your information by clicking **MANAGE MY ACCOUNT**. Please note: when making changes to your information, you will enter and confirm your password, then click **SAVE CHANGES**.

Ready to order some tickets? Here's a handy guide to purchasing tickets online.

Have more questions about your online account? Call the Box Office at 617 278 5156.

**CLICK HERE TO LOG IN**